



LIVINGSTON COUNTY  
INDUSTRIAL DEVELOPMENT AGENCY

LIVINGSTON COUNTY GOVERNMENT CENTER  
6 COURT STREET, ROOM 306  
GENESEO, NEW YORK 14454-1043

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Approved by \_\_\_\_\_

A handwritten signature in dark ink, appearing to be "J. P. Rountree", written over a horizontal dashed line.

MINUTES  
LIVINGSTON COUNTY INDUSTRIAL DEVELOPMENT AGENCY  
GOVERNANCE COMMITTEE MEETING  
Monday, March 29, 2010  
Livingston County Government Center, Room 205, Geneseo, NY

**Members Attending:** S. Doerflinger, E. Gott, P. Yendell, W. Isaac, W. Bacon

**Staff Attending:** P. Rountree, J. Marshall, T. Donegan, M. LaPoma

**Other:** E. Russell

Mr. Bacon called the meeting to order at 12:00 p.m.

The purpose of the meeting is to review and recommend any changes to the following policies.

~~-Governance Committee Charter~~

~~-Governance Policies~~

~~-Committee Needs~~

~~-Training Needs~~

There are no changes to the above policies.

~~-Bylaws~~

Mr. Gott moved, seconded by Ms. Doerflinger, authorization to amend the bylaws to include the review of ethics, conflicts of interest and self evaluations. Carried.

**Review & Recommend any IDA Policy Changes**

~~-Fee Policy~~

The only change would be to amend the policy to include the refunding transactions at .5%. Mr. Gott moved, seconded by Mr. Yendell, authorization to accept the fee policy as outlined. Carried.

~~-Uniform Payment-in-Lieu-of-Tax Policies~~

~~-Financial disclosure~~

- Code of Ethics
  - Whistle Blower
  - Travel
  - Procurement
  - Defense of Indemnification
  - Perform Self Assessment of Governance Committee Operation
- There are no changes to the above policies.

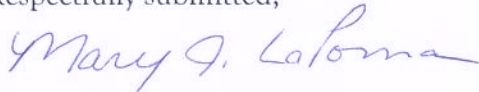
*Mr. Isaac moved, seconded by Mr. Yendell, authorization to convene the meeting. Carried at 12:02 p.m.*

*Mr. Yendell moved, seconded by Mr. Isaac, authorization to reconvene the meeting. Carried at 12:03 p.m.*

**ADJOURNMENT**

*Mr. Yendell moved, seconded by Mr. Isaac, that the meeting adjourn. Carried at 12:03 p.m.*

Respectfully submitted,



Mary J. LaPoma  
Administrative Secretary