



LIVINGSTON COUNTY
INDUSTRIAL DEVELOPMENT AGENCY

LIVINGSTON COUNTY GOVERNMENT CENTER
6 COURT STREET, ROOM 306
GENESEO, NEW YORK 14454-1043

PHILIP BROOKS
CHAIRMAN

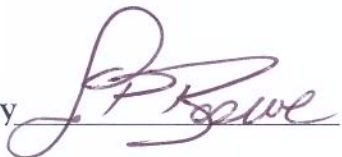
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Approved by 

MINUTES
LIVINGSTON COUNTY INDUSTRIAL DEVELOPMENT AGENCY
SEPTEMBER MEETING
Friday, September 7th, 2012
Livingston County Government Center, Room 205, Geneseo, NY

Members Attending: P. Brooks, S. Doerflinger, E. Gott, R. Smith, S. Boscoe

Staff Attending: P. Rountree, J. Marshall, J. Coniglio, L. Wadsworth, M. LaPoma

Other: A. Ellis, County Planning Director

Chairman Brooks called the meeting to order at 10:10 a.m.

APPROVAL OF MINUTES

Mr. Gott moved, seconded by Mr. Boscoe, the approval of the July 13th & August 3rd, 2012 Regular Meeting Minutes. Carried.

COMMUNICATIONS & CORRESPONDENCE

-Livingston County Agriculture Tour

This is scheduled for September 21st. Mr. Rountree encouraged members to attend. The IDA will cover the cost.

-YEA Funding Request

Mr. Rountree stated the Young Entrepreneurs Academy (YEA) is requesting a sponsorship.

-Private Activity Allocation

We received notification that the Agency has been allocated \$2,070,996 to issue private activity bonds for the 2012 calendar year.

TREASURER'S REPORT

-Financial Reports For Period Ending July 31st & August 31st, 2012

Mr. Rountree reviewed these for the Agency. Mr. Gott asked for clarification on the BME invoice. Mr. Gott moved, seconded by Mr. Smith, the approval of the Treasurer's Report for the period ending July 31st & August

31st, 2012. Carried.

ACTION ITEMS

-Approval of Gray Metal Products Public Hearing Minutes

Mr. Rountree reported that no one was in attendance except Robert Greenebaum, CPA who represented the company. Mr. Boscoe moved, seconded by Ms. Doerflinger, the approval of the Public Hearing Minutes for Gray Metal Products. Carried.

-Gray Metal Products Closing Resolution

Mr. Coniglio reviewed this for the Agency. This transaction is going to involve sales and property tax benefits. There will no mortgage tax. Mr. Gott moved, seconded by Mr. Smith, the approval of the Closing Resolution for Gray Metal Products. Carried.

A roll call vote was called.

Voting Aye

P. Brooks, S. Doerflinger, E. Gott, R. Smith, S. Boscoe

Voting Nay

None

The resolution for Gray Metal Products was duly adopted.

Mr. Gott moved, seconded by Ms. Doerflinger, authorization to convene to executive session to discuss contracts with various engineering firms. Carried at 10:19 a.m.

10:19 a.m. – Executive Session Called

10:44 a.m. – Executive Session Ended

Ms. Doerflinger moved, seconded by Mr. Boscoe, authorization to end executive session. Carried at 10:44 a.m.

-Award of Construction Services Contract

Mr. Gott moved, seconded by Mr. Boscoe, authorization to award the Construction Services Contract for the Interstate Drive Extension in Crossroads Commerce Park first to Costich Engineering, second to Thornton Engineering, contingent on the receipt of positive references. Carried.

OTHER PROJECT UPDATES

-Kraft Foods

Mr. Rountree stated that the company is in competition for a major expansion of Lunchables. This will create 250 jobs.

-Star Headlight & Lantern

Ms. Marshall stated the company is planning an expansion which will add a 3rd shift and create 40 jobs.

-MCM Stone

This company is located in Rochester. They manufacture natural stone countertops. They are in the process of purchasing the Metalade Plaza in East Avon. This will create 7 to 8 new jobs. They will likely submit an application to the Agency in November.

-Once Again Nut Butter

Mr. Rountree stated the company's discussions with the Town have slowly progressed. Mr. Gott asked Mr. Rountree to facilitate a meeting with the involved parties.

Ms. Ellis entered at 10:58 a.m.

Mr. Rountree will contact the involved parties and set up the meeting.

-Economic Gardening

The Edward Lowe Foundation is assisting companies in the Greater Rochester region with accelerating business growth and job creation. Applied Energy Solutions and Once Again Nut Butter have been selected to participate in the program. Mr. Rountree has already participated in two conference calls. This is a pilot project. Final reports will be prepared in November.

-Regional Councils

Mr. Rountree attends all meetings.

NEW BUSINESS

-Potential Additional Construction at Crossroads Commerce Park

Mr. Rountree stated Mr. Wolfanger of Evening Star Coffee Roasters has been indecisive on his location. The cost to the Agency to service the two-acre lot he is most interested in is about \$150,000. There is currently no sewer located behind Genesee Valley Ford. Mr. Wolfanger was scheduled to attend the Avon Planning Board meeting but he had a conflict. There is a two-acre lot available on Tec Drive that is already subdivided and he would like to offer him that parcel.

-GLOW Business Climate Survey & Funding

Each county is approaching their respective IDA to see if they will contribute \$5,000 to this four county effort. The total cost of the study is \$40,000. National Grid has agreed to commit \$20,000 if all four counties contribute. The main objective of the project is to contact and survey 250 people per county who conduct business relations on a daily basis. A part of the funding is to support a coordinator. Mr. Gott asked why the IDA is being asked to fund the whole \$5,000? He feels the County should have a buy in to this survey as well as Workforce Directors, Cooperative Ext, Chambers of Commerce, etc.... Mr. Rountree stated they deferred to the IDA's because it was felt they would be the quickest responding entity. The survey would have a very strong agricultural component. Genesee County contributed \$5,000 contingent on other counties contributions. National Grid is considering increasing their contribution to \$30,000. Mr. Smith asked what deliverables we will receive. A comprehensive report on workforce, competitive issues to meet the needs of our employers and potential employers. Ms. Doerflinger asked if workforce dollars have dried up. They have diminished. Mr. Rountree suggested approving the \$5,000 contingent on other counties contributing and obtaining commitments from other Livingston County Agencies. *Mr. Boscoe moved, seconded by Mr. Gott, the approval of \$5,000 to fund a GLOW Business Climate Survey contingent on other counties and Livingston County Agencies contributions. Carried.*

-Dansville Transportation, Industrial & Commercial Access Study Funding Request

Ms. Ellis, County Planning Director was introduced. She stated this potential application would be funded through the United Planning Work Program. The purpose of the project is to take a look at the transportation needs in Dansville and how it can foster economic development. It would involve an application through the Genesee Transportation Council (GTC). GTC allocates funding for road and

bridge programs. They also have an additional annual program for projects that once developed can be funded through the GTC. Funds cannot be used for design or engineering work. There have been some activities which led to this proposal. This study would look at how the transportation network in Dansville could assist existing businesses, attract new businesses, target infrastructure improvements as well as marketing plans. The project is intended to promote Dansville for further development. The intent would be that the Planning Department would be the Project Manager. They are requesting \$50,000 in funding for the study. The Dansville Town Board reviewed the application and they are in favor of it and are committing \$1500 towards the project. The County is contributing \$10,000 in the form of an in-kind contribution with staff and office support. She has put in an additional request to the County for \$1500. This was presented to the Public Services Committee. Applications are due mid October. The Planning Department will be submitting the application. If selected, funding will be received April 1st. Ms. Ellis also asked the Genesee & Wyoming Railroad for funding. She is requesting a \$1500 contribution from the IDA towards the project. *Mr. Gott moved, seconded by Mr. Boscoe, authorization to contribute \$1500.00 to the Dansville Transportation, Industrial & Commercial Access Study. Carried.*

Ms. Ellis departed at 11:28 a.m.

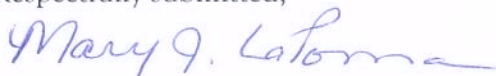
-Approval of a Management and Administrative Services Agreement stipulating that the fee from the Community Integrated Services transaction be payable to the Livingston County Industrial Development Agency

Ms. Doerflinger moved, seconded by Mr. Gott, the Approval of a Management and Administrative Services Agreement with the Livingston County Capital Resource Corporation stipulating that the fee from the Community Integrated Services transaction be payable to the Livingston County Industrial Development Agency. Carried.

ADJOURNMENT

Mr. Gott moved, seconded by Ms. Doerflinger, that the meeting adjourn. Carried at 11:29 a.m.

Respectfully submitted,



Mary J. LaPoma
Administrative Assistant