



LIVINGSTON COUNTY
INDUSTRIAL DEVELOPMENT AGENCY

LIVINGSTON COUNTY GOVERNMENT CENTER
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Approved by _____

MINUTES
LIVINGSTON COUNTY INDUSTRIAL DEVELOPMENT AGENCY
AUDIT & FINANCE COMMITTEE MEETING

Friday, January 11th, 2013

Livingston County Government Center, Room 106, Geneseo, NY

Members Attending: P. Brooks, W. Bacon, P. Yendell, R. Smith, S. Doerflinger, E. Gott, T. Donegan

Staff Attending: J. Marshall, J. Coniglio, L. Wadsworth, M. LaPoma

Other: A. Race, K. Beach, J. Kehm - EFP Rotenberg

Chairman Brooks called the meeting to order at 10:33 a.m. and welcomed everyone.

APPROVAL OF MINUTES

IDA December 7th, 2012 Minutes

Mr. Smith moved, seconded by Mr. Gott, the approval of the IDA December 7th, 2012 Minutes. Carried.

AUDIT MEETING WITH EFP ROTENBERG

Introductions were made. The purpose of EFP Rotenberg's attendance at today's meeting is to discuss the scope of the work to be performed for the 2012 audit. They are scheduled to begin work on January 28th and will present the final audit at the March 1st meeting. Ms. Beach stated they have contacted the prior auditor and will be meeting with them later in the month. Ms. Beach discussed the firm's expectations and will perform a risk assessment interview with staff after this meeting. They will also conduct some standard interviews, either in person or by phone.

Mr. Donegan entered at 10:40 a.m.

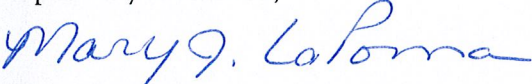
The cash confirmations have been prepared.

Mr. Brooks asked about risk assessment software and if they will be making management and operational recommendations.

ADJOURNMENT

Mr. Gott moved, seconded by Mr. Bacon, that the meeting adjourn. Carried at 10:48 a.m.

Respectfully submitted,



Mary J. LaPoma
Administrative Secretary